1. Purpose

To establish the Harford County Sheriff's Office (HCSO) Use of Force Review Committee.

2. Policy

To comply with the Harford County Sheriff's Office Use of Force Policy OPS 0501, the HCSO will establish the Use of Force Review Committee.

3. References

HCSO Use of Force Policy OPS 0501

4. Procedures

A. Use of Force Review Committee

1. The Commander of the Criminal Investigation Division will serve as the Chairperson of the Use of Force Review Committee (UFRC).

2. The UFRC will be composed of representatives from each division and the detention center.

3. Division Commanders will appoint a representative from their division to participate in the UFRC and notify the UFRC Chairperson of their selection.

4. Division Commanders will forward a copy of the Use of Force Report (Form SO-044) to the Chairperson of the UFRC within seven days as required by HCSO policy OPS 0501.

5. The Committee will report to the Chief Deputy and shall meet at least once every ninety days to analyze reports filed to determine if any patterns or trends in the use of force exist within the HCSO that would affect the training needs of employees, equipment issued to employees, or agency policy and procedure.

6. The Chairperson of the UFRC shall compile an annual analytical report concerning incidents involving both lethal and non-lethal uses of force and displays of weapons by HCSO personnel, including the analysis of the quarterly meetings, and forward it to the Chief Deputy.
7. The report shall be completed in a format established by the Sheriff and submitted to the Chief Deputy by January 31 of each year for all use of force incidents that occurred in the preceding year.

8. The Use of Force Report (Form SO-044) copies will be maintained and filed in compliance with the established forms filing and retention schedule.

Approved

JEFFREY R. GAHLER
SHERIFF

DATE 6.1.18