



HARFORD COUNTY SHERIFF'S OFFICE ADMINISTRATIVE POLICY

Agency Vehicles

Distribution:	All Personnel	Index:	ADM 0601
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1. Purpose

To provide guidance to employees on proper vehicle use while on and off-duty.

2. Policy

HCSO employees will use vehicles in a manner that conforms to this policy.

3. Definitions

COVERT VEHICLE: a vehicle used by the HCSO that is not identifiable as a law enforcement vehicle and is not used for patrol.

MARKED VEHICLE: a vehicle used by the HCSO that is conspicuously identified with the HCSO shield, lettering and emergency equipment designating it as an emergency vehicle which may be used for patrol.

LINE VEHICLE: a marked or unmarked vehicle assigned to multiple agency members of the appropriate patrol area or specialized unit.

PATROL SATURATION PROGRAM (PSP): the assigning of take home vehicles to members of the HCSO.

POOL VEHICLE: a marked or unmarked vehicle assigned to a bureau, precinct, division, or specialized unit to be used by agency members.

SPECIAL PURPOSE VEHICLE (SPV): designated vehicles with set usage and limitations. (i.e. mobile command bus, SRT van, TRV, boat, ATV's, supply van, prisoner transport vans, pick-up trucks, and motorcycles).

STAFF VEHICLE: unmarked vehicles assigned to essential personnel at the direction of the Sheriff.

UNMARKED VEHICLE: a vehicle used by the HCSO that is not conspicuously identified with the HCSO shield and lettering, but is equipped with emergency equipment and may be used for patrol.

4. Patrol Saturation Program Objectives

- A. Enhanced Police Presence - The greater visibility of police resulting from an increased number of marked vehicles on the streets will serve to increase citizens' feeling of security, and promote the concept of the omnipresence of police in the community.

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- B. **Crime Deterrence** - The presence of marked police vehicles in neighborhoods, shopping center parking lots, and other areas signals the presence of deputies. This should have a deterrent effect upon persons who contemplate committing violations of the law.
- C. **Community Relations** - By using his vehicle for off- duty purposes, the Harford County deputy is more easily recognized by the public, thus more accessible to them and wider person-to-person communication is achieved. Increased identification between the Deputy and the public will help further mutual understanding.
- D. **Supplement the On-Duty Patrol Deputies** - The regular on-duty force is supplemented by additional off-duty deputies. Thus additional "eyes, ears, and hands" are available for handling emergency situations or providing backup in dangerous situations. The program serves as a force multiplier.
- E. **Rapid Recall of Personnel** - The regular on-duty force is supplemented by additional off-duty deputies in the event of a need, or for specially trained or assigned personnel or equipment.
- F. **Reduced Vehicle Fleet Costs** - By using a patrol vehicle for only one shift, instead of around the clock, the vehicle will last much longer with fewer attendant repairs and service costs. With one operator, responsibility for proper care and maintenance is clearly fixed.
- G. **Enhanced Deputy Productivity and Fleet Appearance** - With only one deputy using the vehicle, and responsible for its appearance, the Sheriff expects the vehicle to have an excellent appearance at all times. Deputy efficiency is enhanced when they are able to stock the assigned vehicle with all the forms, reports and equipment needed. As a result, less frequent trips to the precinct are required.
- H. **Morale** – Deputy morale, pride in their personal patrol vehicle and deputy responsibility are closely related to greater motivation for higher performance and increased work productivity.

5. Patrol Saturation Program Eligibility

- A. The HCSO has a personally assigned vehicle program entitled the Patrol Saturation Program (PSP) that anticipates each full-time sworn law enforcement employee will be assigned a Sheriff's Office vehicle for use during both on-duty and off-duty hours.
- B. The PSP program is limited to sworn, full time, law enforcement personnel who meet the following requirements:
 - 1. The lateral or recruit deputy has successfully completed the required field training.
 - 2. Possesses a valid and proper class license for the vehicle operated.
 - 3. Full duty status.
 - 4. Favorable recommendation from their Division Commander which is positively endorsed by their Bureau Chief.
 - 5. The deputy has not received two (2) consecutive unsatisfactory Performance Appraisal Reviews (PAR) in the previous 12 months.

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6. Deputies who have been removed from the PSP may reapply for participation after one (1) year from the date the privilege was removed by the Sheriff by submission of a memo through the Chain of Command.

6. Identification

- A. Every HCSO vehicle will be assigned an HCSO vehicle number.
- B. Marked vehicles will be issued two vehicle registration plates displaying the assigned vehicle number and will display the plates at all times in the places designated by the vehicle manufacturer.
- C. Unmarked vehicles will display the registration plates issued by the Motor Vehicle Administration (MVA) for that vehicle.

7. Off-Duty Use of HCSO Vehicles

- A. The Sheriff will consider the current fleet status and economic conditions when considering vehicle assignments.
- B. Vehicles will be allocated according to availability on an equitable basis by division commanders.
- C. Off-duty vehicle use will not adversely impact the ability of a unit to perform its designated functions.
- D. Deputies who have received two unsatisfactory PARs in the previous 12 months may not be eligible for a take home vehicle or off-duty use.
- E. A deputy may not operate a HCSO vehicle off-duty if on modified or sick leave duty status.
- F. A deputy will have in-county, off-duty, use of assigned agency vehicles.
- G. A deputy assigned to an on-call status by their Division Commander will be permitted unlimited in-county use and may use their agency vehicle anywhere in the State of Maryland with a forty-five (45) minute response time to the County while on call.
- H. Deputies who are assigned a vehicle and who live outside the geographic boundaries of Harford County must park the vehicle in Harford County at one of below listed permitted parking locations upon the completion of their tour of duty, unless prior written permission from a Bureau Chief has been obtained.
 1. A request to be granted this exemption shall be made on the Request to Drive County Vehicle to Out of County Location form SO-170, submitted through the member's chain of command.
 2. Permitted parking locations in Harford County, or other locations within the State of Maryland that do not exceed twenty-five (25) road miles from the nearest Harford County road boundary, include:
 - a. Harford County Sheriff's Office facilities;
 - b. Harford County Fire or Rescue Stations;
 - c. Harford County Department of Public Works facilities;

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- d. Maryland Transportation Authority Police facilities;
 - e. Maryland Department of State Police facilities;
 - f. Allied Police Department facilities;
 - g. Government facilities that operate round the clock or are considered secure government facilities by the Bureau Chief; or
 - h. The residence of a sworn agency member.
- I. A deputy who resides out-of-county, in the State of Maryland, may use their agency vehicle to travel to and from their primary residence and their primary work assignment or Harford County by the most direct route from the nearest Harford County road boundary not to exceed twenty-five (25) road miles. This usage includes:
- 1. Authorized overtime assignments;
 - 2. Officially sanctioned HCSO training assignments;
 - 3. HCSO-related Court appearances;
 - 4. Official participation in Agency sponsored events; and
 - 5. Personal business within Harford County.
- J. A deputy who resides out-of-state may use their assigned Sheriff's Office vehicle to travel to and from their primary residence by the most direct route from the nearest Harford County road boundary not to exceed twenty-five (25) road miles when granted approval by a Bureau Chief (SO-170) and upon receipt by the HCSO Legal Counsel and Human Resources Section of a one-million-dollar vehicle liability policy naming the HCSO and Harford County, Maryland as insured. The policy will:
- 1. Be purchased by the employee prior to the use of the vehicle outside of the State of Maryland, in an off-duty capacity to and from the employees normal work shift, within Harford County;
 - 2. Be in force at all times the vehicle is operated outside of the State of Maryland for other than on-duty use;
 - 3. Be at the sole expense of the employee and must be renewed prior to each expiration date.
- K. Command Staff members, who are by the nature of their responsibilities required to respond and manage any situation which may require their attention, may operate their assigned vehicles out-of-county, so long as they are within a reasonable distance, which would allow them to respond and attend to their duties.
- L. Off-duty travel will be permitted for deputies and members of their immediate family; other passengers may be permitted with prior written approval from the deputy's Division Commander.
- M. Insurance coverage for passengers is limited; i.e., passenger injuries sustained as a result of employee error may become the financial responsibility of the employee driver.

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8. Passenger Restraint Devices

- A. When operating or riding in an HCSO vehicle, or when operating or riding in a non-HCSO vehicle in official capacity, all employees will use seatbelts.
- B. When transporting passengers, the employee will ensure that the passengers use seatbelts or are secured in appropriate child safety, booster seats, or grab straps, as appropriate.

9. Non-Official Passengers

- A. Deputies operating HCSO vehicles may not respond as an emergency vehicle to an incident when the vehicle is occupied by a passenger who is not an HCSO employee unless:
 - 1. The passenger is officially authorized to be in the vehicle as part of an approved ride-along;
 - 2. The deputy is required to respond immediately to preserve life or property;
- B. Passengers, who do not meet the criteria in subsection (A), above, must be dropped off at a safe location before the deputy responds as an emergency vehicle.

10. Radio Use

- A. Deputies operating an HCSO vehicle off-duty and in-county will monitor the primary operating frequencies of the precinct areas through which they travel.

11. Handling Incidents While Off-Duty

- A. Deputies will be prepared to respond to any incident requiring emergency assistance occurring in the vicinity of their route of travel.
- B. If immediate action is necessary, the off-duty deputy will take necessary action and notify the appropriate precinct.
- C. Deputies may be placed on-duty if necessary.
- D. For routine cases encountered while off-duty and in-county, deputies may call for a precinct unit to handle the situation; the off-duty unit will stand by and assist until that unit arrives.
- E. HCSO vehicles operated outside of Harford County will not engage in routine traffic enforcement or law enforcement activities.
- F. Deputies operating within Harford County are required to take enforcement action in those incidents where the traffic violations are life threatening and require immediate action or when inaction may be viewed unfavorably by the public.
- G. Deputies operating HCSO vehicles outside of Harford County shall be observant to situations which require police intervention and shall apply the appropriate response which may include stopping to assess the situation and render immediate assistance or summoning other services as appropriate.

12. Attire and Equipment

- A. Deputies should be appropriately attired and groomed to effectively perform a police function while at the same time presenting a favorable image that does not bring discredit upon the Office of the Sheriff; exceptions may be granted to those deputies on special assignment or assigned to a covert investigative position. This prohibits the wearing of:
 - 1. Flip flops;
 - 2. Sandals and high heel type shoes;
 - 3. Shirts or T-shirts without sleeves or which are designed with shoulder straps of any width, or a complete lack of over the shoulder material;
 - 4. Clothing that makes a social, political, racial, religious statement of any kind in words or art form; and
 - 5. Baseball type hats with the visor portion facing other than directly forward.
- B. Deputies are responsible for the appearance and conduct of all passengers. A minimum standard of acceptable dress for a passenger would consist of a neat, clean shirt and pants.
- C. When deputies are off-duty and are either the operator or passenger in an HCSO vehicle, they will carry an HCSO issued or approved firearm and badge or agency identification on their person.

13. Personal Use

- A. HCSO vehicles will not be used for carrying heavy or excessive loads and will not have objects protruding from the trunk or windows.
- B. HCSO vehicles, other than those specifically designed for the purpose, will not be used to transport animals unless the animal is a police K-9 or the animal is being transported for medical treatment with supervisor approval.
- C. HCSO-owned trucks and vans will not be used to haul personal items.

14. Off-Duty Secondary Employment

- A. HCSO vehicles may be used for commuting to and from approved secondary employment locations within Harford County.
- B. Vehicles will not be used in conjunction with secondary employment activity.
- C. Vehicles must be parked in an unobtrusive and secure position.
- D. Reimbursable employment should not be considered secondary employment for the purposes of this policy.

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15. Suspension or Revocation of Off-Duty Use

- A. Off-duty vehicle use is a management prerogative and a privilege that is subject to suspension or revocation for reasons to include abuse. Any action taken by the Sheriff or his designee, regarding off-duty vehicle use, shall not be considered disciplinary action.
- B. Involvement in preventable collisions while operating an HCSO vehicle on or off-duty is grounds for suspension of the deputy's off-duty use privilege.
- C. Suspension or revocation of these privileges as a result of involvement in a preventable collision will be included in the endorsements that accompany formal disciplinary proceedings and recommendations.
- D. A deputy's off-duty use privilege is subject to suspension or revocation if the Sheriff deems it in the best interest of the HCSO.
- E. In no instance will revocation or suspension have any bearing on formal proceedings related to disciplinary action or recommendations.

16. Operating HCSO Vehicles

- A. During normal operation of the vehicle and when responding to non-emergency calls for service, deputies will follow the "Rules of the Road" and obey all traffic laws.
- B. The duty officer may grant requests for on-duty use of HCSO vehicles outside the boundaries of Harford County.
- C. The Sheriff may authorize members to operate HCSO vehicles outside of Harford County at his discretion.
- D. Deputies on a Non-Duty, modified, or suspended status will not operate a HCSO vehicle.
- E. Deputies will carry an HCSO issued or approved firearm and badge or agency identification on their person when operating a HCSO vehicle, except while working in a covert assignment.
- F. Each vehicle will be inspected by the operator for safety and emergency equipment, fluid levels and damage prior to the operation of the vehicle with any deficiencies being noted on a Form SO-34, Vehicle Maintenance Record, and immediately forwarded to the member's supervisor.
- G. Any vehicle that is deemed unsafe by a member will not be operated and will be placed out of service by the member who will notify the on duty supervisor and the Fleet Manager of the problem and location of the vehicle.
- H. Each vehicle will be inspected for contraband prior to its operation and after a prisoner transport.
 - 1. If contraband is recovered, the deputy will prepare a FBR and submit the contraband to the Property Management Unit immediately.
 - 2. The deputy's supervisor will make all reasonable attempts to locate the source of the contraband and will then take any and all action required based on that investigation.
- I. Firearms and other weapons will be stored in a manner consistent with HCSO policy.

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- J. The use of tobacco and nicotine products is prohibited in all vehicles owned or leased by the HCSO. This includes cigarettes, cigars, smokeless or any other type of tobacco product and e-cigarettes or any other type of nicotine product.
- K. Members are prohibited from operating their HCSO vehicle if they intend to, or engage in, the consumption of alcoholic beverages, except those undercover deputies involved in active and sanctioned covert operations.
- L. Alcoholic beverages shall not be transported in HCSO vehicles, except when related to official duties.
- M. All firearms, magazines and ammunition will be removed from the vehicle prior to the vehicle being delivered for maintenance.
- N. Agency members may be responsible for actual costs incurred by the employee for speed, red light and bus camera violations and may be subject to disciplinary action, and loss of off-duty use for violations of policy or law as they relate to speed, red light and bus camera violations.

17. Issued Vehicle Equipment

- A. All HCSO vehicles that are routinely used for patrol, whether marked or unmarked, will be equipped with emergency lights and a siren.
- B. Unless otherwise indicated, the following equipment will be carried in HCSO patrol vehicles in serviceable condition:
 - 1. Spare tire;
 - 2. Fire extinguisher;
 - 3. Box of flares (1/2 box minimum);
 - 4. First Aid Kit;
 - 5. Personal Protection Kit;
 - 6. Registration card (unmarked and covert vehicles);
 - 7. Flash light (unmarked/marked vehicles);
 - 8. Automatic External Defibrillator (AED) (if assigned);
 - 9. Mobile Data Computer (MDC) (if assigned);
 - 10. Radar (if assigned);
 - 11. License Plate Reader(LPR) (if assigned);
 - 12. Crime scene barrier tape; and
 - 13. EZ-Pass transponder.

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- C. Should a piece of equipment become unserviceable, the deputy to whom the vehicle is assigned will be responsible for notifying the appropriate supervisor and obtaining a replacement as soon as possible.
- D. All vehicles will be inspected by the employee's supervisor, or their designee, on a monthly basis to ensure that deputies are in compliance and that all equipment is in serviceable condition.
- E. Monthly inspections will be documented on the form SO-139, Monthly Personnel and Vehicle Inspection.
- F. Safety hazards identified will be reported immediately on form SO-034, Vehicle Maintenance Record, to the employee's supervisor who shall examine the vehicle to determine if the hazard warrants the vehicles removal from service.

18. Non-Issue Vehicle Equipment/Items

- A. Installation of any non-issued equipment in or on an HCSO vehicle is prohibited without prior written approval of the member's Division Commander.
- B. The complete list of allowable non-issued equipment can be located on the HCSO Equipment Installation Authorization Form (SO-097).
- C. Any Agency member wishing to install non-issued equipment shall submit a written request, utilizing the Equipment Installation Authorization Form (SO-097), to their Division Commander via the member's chain of command.
- D. If the request is for non-electronic equipment, the Division Commander shall approve or deny the request, and distribute the form SO-097 as follows:
 - 1. Original – Retained by Fleet Technician for file.
 - 2. Copy – Requesting member.
 - 3. Copy – Requesting member's Watch Commander.
- E. If the request is for installation of electronic equipment, and is approved by the Division Commander, the Division Commander shall then forward the request to the Agency Fleet Technician. If the request is denied by the Division Commander, the Division Commander shall distribute the form SO-097 as specified above for non-electronic equipment.
- F. Upon receipt of the request, the Fleet Technician shall determine if installation of the non-issued equipment is compatible with the vehicle's electrical system and would not interfere with existing equipment installed in or on the vehicle.
- G. The Fleet Technician will forward requests for installation of electronic equipment to the Agency Fleet Manager after review for review and approval.
- H. The Fleet Manager shall indicate on the form SO-097 if the request is approved or denied, and distribute the form SO-097 as follows:
 - 1. Original – Retained by Fleet Technician for file.

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2. Copy – Requesting member.
3. Copy – Requesting member's Division Commander and Watch Commander.
- I. If the Fleet Manager approves installation of non-issued electronic equipment, the requesting member shall contact the Fleet Manager to schedule installation of the equipment. Electronic equipment can only be installed in, and removed from Agency owned vehicles by the Fleet Technician.
- J. Non-issued equipment and accessories authorized by the Division Commander shall be purchased, installed, and removed at the requesting member's expense.
- K. Upon removal of the equipment, the vehicle shall be restored to its original condition at the member's expense.
- L. Equipment removal shall be verified by a supervisor or the Fleet Technician and noted on the Equipment Installation Authorization Form (SO-097).
- M. The Harford County Sheriff's Office and Harford County Government will not accept any claim for damage or loss of non-issued equipment.
- N. Any infractions involving the installation, use, or removal of non-issued equipment shall be sufficient cause for immediate removal of the equipment at the member's expense.
- O. Personnel in violation of this section shall be subject to action including, but not limited to, revocation of the privilege of a Patrol Saturation Program vehicle.
- P. Requests will be returned to the deputy's commander for inclusion in the deputy's personnel file.
- Q. Approved requests will include the date the HCSO will install the equipment.
- R. Bumper stickers, decals, insignias, banners, flags, license plate frames or placards will not be placed on HCSO vehicles without prior written approval from the Sheriff or designee.

19. Political Activity

- A. The HCSO does not endorse or promote a particular political activity, candidate, or cause therefore HCSO vehicles will not be used while engaged in political activities such as setting up signs, attending rallies, caucuses, promotional events, fundraisers, etc.

20. Vehicle Security

- A. Unattended HCSO vehicles must be locked at all times.
- B. Portable radio, mobile data computer (MDC), cellular telephone, ballistic vest, Special Response Team (SRT) back-up vest, shotgun, long gun, and other weapons will be removed from the HCSO vehicle when the vehicle is unattended at a location other than a police installation and out of the direct control of the deputy for other than a short period of time.
- C. Security and anti-theft devices contained within HCSO vehicles or made a part of HCSO vehicles will be utilized at all times.

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- D. Agency vehicles shall not be left unattended and running as outlined in Maryland Transportation Article (TR 21-1101), with the exception of K-9 and animal control vehicles when a K-9 or animals are present in the vehicle.

21. Cellular Telephone/Personal Messaging Device Usage

- A. While operating HCSO vehicles, cellular telephone/electronic messaging devices shall only be allowed utilizing a "hands free" option (i.e. speaker phone, headset, Bluetooth).
1. The wearing of cellular telephone Bluetooth earpieces is prohibited when in contact with the public.
 2. The use of cellular telephone Bluetooth earpieces should never be allowed to interfere with effectively monitoring the police radio or being attentive to the sounds of traffic and/or citizens.
- B. While on-duty or off-duty operating an HCSO vehicle, cellular phone conversations should be kept to a short duration and should never interfere with the safe operation of the vehicle or the ability to maintain attentiveness to duty.
- C. While engaged in a priority response or vehicle pursuit, members are prohibited from using cellular phone/electronic messaging devices in any capacity.
- D. Text messaging while driving is always prohibited. This includes reading messages and checking messages at stop signs/lights.
- E. Members shall not utilize cellular devices when interacting with the public, handling a call for service (unless directly related to handling the incident), engaging in traffic enforcement details or directing traffic.
- F. Cellular telephones must be set to silent or vibration mode while on duty interacting with the public; while working uniformed police supplemental overtime details; or representing the HCSO in any public capacity.
- G. Members may utilize personal cellular telephones; however, the member assumes all risks, costs, liabilities, damages, service charges, repairs, and/or replacement cost if lost/stolen/damaged, etc.
- H. Members and supervisors should remain mindful that with the use of cellular telephones, instead of police radios, the ability to monitor transmissions and capture critical data transmissions is lost.
1. Recorded data is often beneficial in investigations and litigation.
 2. Deputy safety and data retention should always be considered, prior to choosing to use cell phones instead of recorded police radio channels.
- I. Members should be aware that cellular phone calls can be monitored by others who possess technology that can intercept these calls.
- J. Members should be aware that cellular phone/electronic messaging device records may be subject to subpoena by the courts and discovery in both criminal and civil litigation.
1. This applies to cellular phones/electronic messaging devices issued by the Agency, and may also apply to personal cellular phones/electronic messaging devices when those devices are used while carrying out official duties.

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- K. Members using cellular phones/electronic messaging devices while on-duty or operating in an HCSO vehicle should use good judgment and discretion, constantly keeping in mind deputy safety.
- L. Public perception should also be kept in mind as citizens may feel that members are not paying full attention to their duties if they are talking on a cellular phone.

22. Fleet Manager

- A. The Fleet Manager is responsible for having a complete and accurate record of all vehicles assigned to the HCSO.
- B. The Fleet Manager is also responsible for providing a well-equipped and safe vehicle for all employees to perform their regular tasks.

23. Return of Vehicle to Sheriff's Office

- A. Any member assigned to modified duty shall relinquish the PSP vehicle for the period of modified duty.
- B. Any member who will be on leave and out of town for more than seven (7) consecutive days is required to park their vehicle at a Harford County Sheriff's Office facility prior to leaving town.
- C. If a member is on Family Medical Leave Act (FMLA) or extended sick leave he/she shall be required to turn in their Patrol Saturation Program vehicle to their assigned division/unit.

24. Out of County Travel

- A. When selecting a vehicle for out of county travel, consideration should be given to the mileage and repair history of the vehicle.
- B. When an Agency vehicle requires repairs outside of Harford County, the operator shall call First Vehicle Services for instructions in the following manner:
 - 1. Monday thru Friday – 0800 to 2300 hours – 410-879-6220 or 410-879-6331
 - 2. After hours - 2300 to 0800 hours, weekends or holidays – 443-243-8000
- C. First Vehicle Services has affiliated maintenance shops throughout the region and the manager of the local facility will locate the nearest shop or alternate repair facility and have the vehicle towed, if necessary, and repaired.
- D. Agency vehicles involved in the extradition of a prisoner will have repairs made as swiftly as possible due to security risks.

25. EZ Pass Program

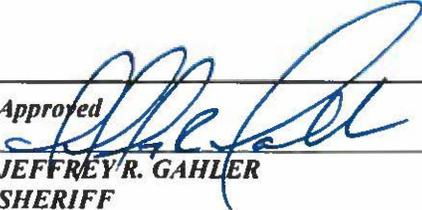
- A. The Commander, Planning and Research Division, is responsible for the Agency EZ Pass transponder program and will serve as the program coordinator.
- B. The EZ Pass coordinator shall manage the EZ Pass program to include maintaining a list of EZ Pass transponders issued to the Harford County Sheriff's Office, and the vehicle to which the EZ Pass transponder is assigned.
- C. The EZ Pass coordinator shall act as the liaison with the State of Maryland EZ Pass program.
- D. Agency vehicles shall be issued a non-revenue EZ Pass transponder by the EZ Pass coordinator which shall be assigned to a specific vehicle.
- E. Special Investigation Division (SID) personnel shall be issued an EZ Pass through the SID supervisor and EZ Pass transponders will be assigned to each covert vehicle and are to be stored in the glove compartment, console or other secure place within the assigned covert vehicle when not in use.
- F. The EZ Pass transponder shall be affixed, and will remain affixed, to the front windshield of the HCSO vehicle and transponders are not to be shared between vehicles.
- G. Sheriff's Office transponders are intended for use on or off-duty when in an Agency owned vehicle to which it is assigned.
- H. Agency EZ Pass transponders will only be moved from the assigned vehicle with prior approval of the Program Coordinator.
- I. Members operating the vehicle are responsible for the care and maintenance of the EZ Pass transponder being used or assigned to their vehicle and shall immediately report the loss, damage, or loss of contact with the front windshield of an EZ Pass transponder to the EZ Pass coordinator.

26. Response to Calls for Service

- A. An emergency or "lights and siren" response is warranted when a quick response is necessary to prevent injury, render aid or increase the likelihood of an apprehension.
- B. Deputies are reminded that they are duty bound to operate their emergency vehicle pursuant to applicable laws and with due care with regard to pedestrians and other vehicle traffic.
- C. An emergency response is justified, but not limited to, the following cases:
 - 1. Deputy or law enforcement officer in need of priority assistance
 - 2. Homicide/just occurred
 - 3. Rape in progress/just occurred
 - 4. Robbery in progress/just occurred
 - 5. Aggravated assault in progress/just occurred

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6. Breaking and Entering in progress/just occurred
 7. Arson in progress/just occurred
 8. Suicide attempt in progress
 9. Felony fugitive, where there is a likelihood of an apprehension
 10. Kidnapping in progress/just occurred
 11. Domestic assault incident in progress
 12. Vehicular crash involving injury
 13. Medical emergency assist call
 14. Other calls indicative of an emergency response
- D. The first deputy to arrive on the scene of a call involving an emergency response will advise other incoming units whether a slower response will suffice or if no other units are needed on the scene.
- E. Whenever a deputy, with a civilian passenger, is in the proximity of a serious or life threatening call that passenger must be discharged at a safe location prior to the deputy's arrival at the scene. The deputy may contact Dispatch and have another deputy pick up the civilian passenger.

Approved 

JEFFREY R. GAHLER
SHERIFF
DATE 9/20/16